

## **Expression of Interest – Digitization of IGSSS Projects**

Indo-Global Social Service Society (IGSSS) is looking to use technology to digitize execution of their projects and invites Expression of Interest (EoI) from organizations/individuals to **design and develop a MIS System** which in turn will:

1. Assist IGSSS to go paperless
2. Save time and resources to collect the data
3. Increase accuracy of data collected and make generation of custom reports easier
4. To improve accessibility and availability of the information as well as progress made
5. Can monitor in real-time and also help in planning future actions
6. To contribute to the comprehensiveness of IGSSS database
7. Integrate Finance Management Information System with Program Management Information System

### **The EoI should consist of :**

- Previous experiences of the similar project implemented & Challenges faced during implementation
- Demonstration of software solution along with all the proposed modules.
- Details of the hardware & related peripherals proposed.
- Manpower deployment plan for the project
- Digitization- Plan & Methodology
- Connectivity- Approach & Methodology
- Data Aggregation & Consolidation – proposed solution
- Project implementation Plan & timelines
- Operation & Maintenance phase – proposed plan
- Capacity Building, Handholding Support and Development of SOP, User Manual
- Methodology and Approach for training
- Redundancy of system
- Any other relevant information

### **Deliverables:**

- Master Web portal with emphasis on user access controls
- Integration of digitized content with current IGSSS MIS
- Mobile app for data collection
- Dash Board
- Handing over of digitization software/ rights
- Capacity building of IGSSS staff
- Maintenance of digitization software

**The last date for sending the Presentations inclusive of Budget and other details as mentioned above is July 14, 2017 at [hr@igsss.net](mailto:hr@igsss.net).** Shortlisted agencies will be contacted for detail discussion and presentation. Following which an agency will be finalized for Digitization of the MIS of IGSSS projects.